

Student Reference Form

To parents of the enrolling student:

Please forward this form to your child's previous or current school for completion. The form must be returned by the school the student is attending and not by the parent.

To the school of the enrolling student:

The below-named student has applied for admission to EtonHouse International School, Tokyo. This reference is an important part of the application and your assistance in providing a full and candid report will be appreciated. Please e-mail this form directly to office@etonhouse.co.jp or by registered post to: Parent Liaison Office, EtonHouse International School Tokyo, 9-2-16 Akasaka, Minato-ku, Tokyo 107-0052.

Note: All information provided by you (the school) will be treated as "private and confidential" and this information will not be shared with the parent/student without having obtained prior approval from you (the school). Please also refer to our school (EtonHouse International School) PDPA available on our website.

PART 1: STUDENT DETAILS:

Student Name:		Current Grade/Year:	
Last/Family Name		First & Middle Name	
Date of Birth:	Date of Enrolment:	Initial Grade/Year:	
Name of School:			
Attendance from:		(dd/mm/yyyy) to: (dd/mm/yyyy)	
Absent: %	Late: %	Early leave from school: %	Suspension from school: Yes/No
Name of Teacher:		Class:	
How long have you known this student and in what context?			
What are the first words that come to your mind to describe this student?			
I recommend this student <i>(please 'tick' where applicable):</i>			
<input type="checkbox"/> not recommend <input type="checkbox"/> with reservation <input type="checkbox"/> strongly recommend <input type="checkbox"/> enthusiastically			

PART 2: STUDENT STUDY SKILLS AND ABILITY:

Social / Emotional Development	No basis for judgment	Needs development	Age appropriate	Exceeds age expectations
Uses taught social skills				
Cooperates				
Shares well				
Follows directions				
Respects classroom routines				
Initiates play activities				
Is imaginative				
Is curious				
Contributes appropriately to discussions				
Uses materials purposefully				
Works independently				
Physical Development	No basis for judgment	Needs development	Age appropriate	Exceeds age expectations
Small muscle control and coordination				
Large muscle control and coordination				
Speech development				
Stamina				
Learning and Academic Skills	No basis for judgment	Needs development	Age appropriate	Exceeds age expectations
Application/Effort				
Is attentive				
Listens in a group				
Settles and focuses on one task				
Completes tasks				
Exhibits problem-solving abilities				
Level of verbal English				
Expresses thoughts well				
Reading: decoding skills				
Reading: comprehension skills				
Writing skills				

PART 3: PLEASE RATE THE CHILD ON OVERALL SCHOOL READINESS FOR:

1. Language development: Delayed Age appropriate Advanced

What is the child's first language (mother tongue):

2. Reading readiness: Delayed Age appropriate Advanced

Current reading programme:

3. Mathematics readiness: Delayed Age appropriate Advanced

Current mathematics programme:

4. Motor development: Delayed Age appropriate Advanced

Comment:

5. Social development: Delayed Age appropriate Advanced

Comment:

6. Are there any special educational or medical needs identified for the student? Please write the name of the identified special educational or medical need/s and any provisions the school has made.

Thank you for taking the time to complete our student reference. Should you wish to make any more comments or have any questions please contact our Parent Liaison Office on +81 3 68304 3322 or email us at office@etonhouse.co.jp

Teacher's Signature Date

Principal's Name & Signature Date

School Stamp: